



AVANTHI INSTITUTE OF ENGINEERING AND TECHNOLOGY

Tamaram, Makavarapalem, Visakhapatnam-531113

Date : 02-01-2021

CIRCULAR

All the final year students are hereby informed that Avanathi Institute of Engineering & Technology Tamaram, Makavarapalem (M), Narsipatnam (RD) Visakhapatnam (Dist.) is organising “COMMUNICATION SKILLS TRAINING” from 04-01-2021 to 27-01-2021. Hence, all the final year students are informed to attend the training sessions without fail.



PRINCIPAL
Principal

Avanathi Institute of Engg. & Technology
Tamaram, Makavarapalem Md.,
Visakhapatnam District., Pin: 531113

Copy to:

1. Students.
2. All HODS's and Class In charges.
3. Department Notice board.

[illegible]

[illegible]



AVANTHI INSTITUTE OF ENGINEERING AND TECHNOLOGY

Tamaram, Makavarapalem, Visakhapatnam-531113

Name of the program : COMMUNICATION SKILLS TRAINING

Organised by : Training and Placement Officer

Date of the program : 4th Jan 2021



Program Coordinator


PRINCIPAL
Principal
Avanthi Institute of Engg. & Technology
Tamaram, Makavarapalem Md.
Visakhapatnam District., Pin: 531113



AVANTHI INSTITUTE OF ENGINEERING AND TECHNOLOGY

Tamaram, Makavarapalem, Visakhapatnam-531113

PROGRAM REPORT

A brief report on the training conducted during 04-01-2021 to 27-01-2021. Department of T&P AIET, Makavarapalem has organized “**COMMUNICATION SKILLS**” for CRT students for 16 days. The details of the program are as follows.

Name of the Program	: COMMUNICATION SKILLS
Number of hours/days conducted	: 16/16
Name of the resource person	: Mrs.K.Merry
Name of the Organization involved	: MEDHA ACADEMY
Number of the participants attended	: 127
Details of the topics covered	: Interview skills, Problem-solving skills, Interpersonal skills, Team work, Leadership skills and Work Ethic.
Outcome of the program	: This training boosted the confidence in students to face competitive exams and enhanced their skills to think logically.

Program Co-ordinator


PRINCIPAL
Principal
Avanathi Institute of Engg. & Technology
Tamaram, Makavarapalem Md.
Visakhapatnam District., Pin: 531113