



AVANTHI INSTITUTE OF ENGINEERING & TECHNOLOGY

(Approved By AICTE, Permanently Affiliated to JNT University, Kakinada,
Accredited by NAAC & Recognized Under 2(f) and 12 (b) by UGC, New Delhi)
Tunurain, Mukavarapalem, Narsipatnam(R D), Visakhapatnam Dist 531113

I.r. No. AIETM/IQAC/2020 21/1

INTERNAL QUALITY ASSURANCE CELL (IQAC)

Dt. 20/07/2020

**Proceedings of the Internal Quality Assurance Cell (IQAC) meeting of
Avanathi Institute of Engineering & Technology Held on 20/07/2020**

The members of IQAC met on 20th July 2020 at 2PM online through Google Meet to discuss the functioning and activities of the IQAC for the academic year 2020-21.

The Minutes of the meeting are recorded as follows.

Dr. C P V N J MOHAN RAO, PRINCIPAL of the Institute has welcomed the members and given his opening remarks.

AGENDA

1. Review of minutes of last IQAC Meeting and Action taken report on the decisions of the previous meeting.
2. To work out the mechanism for ensuring timely, efficient and periodic progressive performance of academic, administrative, research and extension activities on regular basis.
3. Any other item.

Minutes and Resolutions:

- 1) Dr C P V N J Mohan Rao, Principal of the Institute has enquired the wellbeing of the members.
- 2) Reviewed the academic activities of all programs/courses in the context of ongoing lockdown.
- 3) Principal alerted all members to be cautious about the ongoing wave of COVID-19 pandemic and directed all students and staff to follow COVID-19 guidelines issued by WHO.



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Tameram, Makavarapalem, Narsipatnam(R D), Visakhapatnam Dist-531113

Members Present:

S.no	Committee	Members
1.	Chairperson. Head of the Institution	Dr. C P V N J MOHAN RAO, PRINCIPAL
2.	A few senior administrative officers (senior administrators, persons in charge of institutional services such as library, computer center, estate, student welfare, administration, academic tasks, examinations and planning and development)	Dr. T Srinivasa Rao, HOD, Dept. of EEE Mr U Nanaji, HOD, Dept. of CSE Mr. E Govinda, HOD, Dept. of ECE Sri. V Hari Kiran, HOD, Dept. ME Mr A Srinivasu Rao, HOD, Dept. Of H & S Dr Lova Baliji, HOD, Dept. of MBA Mr. N V Ashokumar, Examinations Incharge
3.	Three to eight teachers (proposed)	Sri. T P Naidu, Asst. Professor EEE Sri. M Chiranjeevi, Asst. Professor, CSE Prof. M V Ramana Murty, EEE Dr. Ch Suresh, Asst. Professor, ME Sri. P Sombabu, Asst. Professor, H & S T Gopi, Asst. Professor, Dept. of MBA
4	One/two nominees from Employers / Industrialists / stakeholders	Ravi Chandra Kolluru Center Head Tech Mahindra, Visakhapatnam Sri. K V S Verma Chief Operating Officer, Hobel Bellows Co Visakhapatnam
5.	One/two nominees from local society, Students and Alumni (The local society representatives should be of high social standing and should have made significant contributions to society and in particular to education)	<u>Student:</u> B VIHARIKA IV CSE A SOMA SEKHAR IV ECE <u>Alumni:</u> Shweta Dubey SYNTEL Patnana Ganesh TCS
6	One member from the Management	Sri. I Sravan Kumar, Treasurer, Avanathi Educational Society
7.	One of the senior teachers as the coordinator/Director of the IQAC	Prof. R Prasad Rao, Department of ECE, AIETM


Prof. R Prasad Rao

Coordinator


Principal
Dr. C P V N J Mohan Rao
Avanathi Institute of Engg. & Technology
Tameram, Makavarapalem Md.
Visakhapatnam District, Pin: 531113



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Lr. No. AIETM/IQAC/2020-21/2

INTERNAL QUALITY ASSURANCE CELL (IQAC)

Dt. 29/11/2020

Proceedings of the Internal Quality Assurance Cell (IQAC) meeting of Avanthi Institute of Engineering & Technology held on 29/11/2020

The members of IQAC met on 29th Nov 2020 at 2PM online through Google Meet to discuss the functioning and activities of the IQAC for the academic year 2020-21.

The Minutes of the meeting are recorded as follows.

AGENDA

1. Dr. C P V N J MOHAN RAO, PRINCIPAL of the Institute has welcomed the members and given his opening remarks.
2. Training for Non-Teaching staff on online tools for teaching /administration.
3. Review of Placement activities in the context of lock down.
4. Review of Student Project work & Internships for UG and MBA/M.Tech

Minutes and Resolutions:

1. It is resolved to conducted online professional development programmes to non-teaching staff.
2. Principal reviewed the ongoing online placement training for 4th and 3rd B.Tech and MBA students.
3. It is resolved to promote Students to opt for online internships offered by APSSDC & various platforms.




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3.	Three to eight teachers (proposed)	Sri. T P Naidu, Asst. Professor EEE Sri. M Chiranjeevi, Asst. Professor, CSE Prof. M V Ramana Murty, EEE Dr. Ch Suresh, Asst. Professor, ME Sri. P Sombabu, Asst. Professor, H & S T Gopi, Asst. Professor, Dept. of MBA
4.	One member from the Management	Sri. I Sravan Kumar, Treasurer, Avanthi Educational Society
5.	One/two nominees from local society, Students and Alumni (The local society representatives should be of high social standing and should have made significant contributions to society and in particular to education)	<u>Student:</u> B VIHARIKA IV CSE A SOMA SEKHAR IV ECE <u>Alumni:</u> Shweta Dubey SYNTEL Patnana Ganesh TCS
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Prof. R Prasad Rao

Coordinator


Dr. C P V N J Mohan Rao
Principal

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Lr. No. AIEETM/IQAC/2020 21/3

INTERNAL QUALITY ASSURANCE CELL (IQAC)

Dt. 15/04/2021

Proceedings of the Internal Quality Assurance Cell (IQAC) meeting of Avanthi Institute of Engineering & Technology Held on 15/04/2021

The members of IQAC met on 15th Apr 2021 at 10 AM online through Google Meet to discuss the functioning and activities of the IQAC for the academic year 2020-21.

The Minutes of the meeting are recorded as follows.

Dr. C P V N J MOHAN RAO, PRINCIPAL of the Institute has welcomed and given his opening remarks.

AGENDA

1. Review of minutes of last IQAC Meeting and Action taken report on the decisions of the previous meeting
2. Review of academic activities
3. Development of e-content for all courses.
4. Review of co-curricular activities.
5. Preparation of AQAR-2020-21

Minutes and Resolutions:

1. Reviewed the online training programs conducted for faculty, students and staff.
2. Principal reviewed the status of e-content development for all courses. It is resolved to identify more courses for content development.
3. Members reviewed the guest lecturers/seminars/workshops conducted till date.
4. Principal directed members to prepare data for AQAR-2020-2, so as to submit to NAAC.

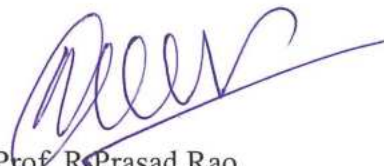


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Prof. R Prasad Rao

Coordinator



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